

Oak Grove Elementary School

# Angelina Alvarez-Rooney • Principal

# 40 Kerr Road • Poughkeepsie, NY 12601 • (845) 298-5280 • Fax (845) 298-5270

**MEDICATION GUIDELINES**

Please do not send medications of any kind to school with your child. This includes all prescription and over the counter medications and products such as cough drops, antacids, pain relievers, and lotions etc. If a child arrives at school with any of these products, we are required to confiscate it, and it will be the responsibility of the parent to claim it.

Under unusual circumstances when it is necessary for a child to take medication at school, the Nurse must cooperate with the physician and the parents, but certain requirements must be met.

If it becomes necessary for your child to have medication in school, please call the Nurse in advance.

Please note: ALL of the following regulations must be met before any medication can be administered. This includes prescription and non-prescription drugs.

1. The school nurse must have a written order signed by a physician giving the following information:
   1. Name of medication and possible side effects
   2. Reason for giving the medication
   3. Dosage
   4. Time
   5. Number of days
2. It must have a professional label, either drug store or drug company.
3. An ***ADULT*** must bring the medication to the Health Office. Under no circumstances is a child to bring medication to school.
4. The parent/guardian must fill out the medication permission slip provided by the school nurse.

It will be the responsibility of the parent/guardian to come to the Health Office to obtain any unused medication. If unused medication is not picked up, it will be discarded seven days after the date of the final dosage. Medication that has been prescribed to extend through the end of the school year will be discarded on the last day of school if it has not been picked up.

If at any time the physician wishes to increase the dosage, he/she must submit this request in writing. A verbal or telephone request from the parent or physician is not acceptable.

**NEW PRESCRIPTIONS ARE REQUIRED AT THE BEGINNING OF EACH SCHOOL YEAR IN SEPTEMBER.**